

# Hacheston Parish Council

Councillors are summoned to attend a meeting of Hacheston Parish Council meeting which will be held at Hacheston Village Hall on Wednesday 25<sup>th</sup> September 2024 at 7.30pm

## AGENDA

1. To receive apologies for absence & declarations of interest
2. Minutes of 24<sup>th</sup> July 2024 to be approved as a true record of the meeting
3. Matters arising

## PUBLIC FORUM

Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chair.

*Including Reports from Ward and County Councillors*

4. Chair's Report
5. Clerk's report
6. Financial Officer's report
  - a) To consider making the following payments:

Amount	Payee	Details
TBC	L. Kindred	Pay to 30.09.2024
TBC	HMRC	PAYE to 05.10.2024
£446.37	Ansvar/Community Action Suffolk	Insurance
£80.00	Gary Whiting	Grasscutting
£252.00	PKF Littlejohn	Limited assurance review

- b) To note payments made since the last meeting:
  - c) To note funds received since the last meeting
  - d) To note bank balances as at 31.08.2024
  - e) To review bank statements and bank reconciliation as at 31.08.2024
  - f) To review year-to-date accounts
7. Discuss recent correspondence from Suffolk County Council seeking data for their Section 19 Flood Report on the village and the Council's response
  8. Consider making a donations towards future maintenance of All Saints Churchyard as per recent request from Rev. Kember
  9. Discuss highways issues and safety mitigation:
  10. Consider the insurance renewal for 1<sup>st</sup> October 2024 and check that the policy is suitable for the Council's needs.
  11. Receive an update on the gov.uk domain and email switchover
  12. Consider External Auditor's Report and Notice of Conclusion of Audit 2023-2024
  13. Consider correspondence received
  14. Receive reports from Councillors
  15. Matters to be raised at the next meeting
  16. Confirm dates of next meeting

*Lydia Kindred*

Clerk to Hacheston Parish Council

18<sup>th</sup> September 2024